



EMPLOYMENT APPLICATION

Please print or type.

We greatly appreciate your interest in our organization, and assure you that the applicants are considered for all positions without regard to race, color, sex, age, religion, national origin, disability, marital, or veteran status. Please note that this application must be completed in its entirety and signed in order to be considered. Information submitted on this application is subject to verification. NOTE: All new hires are required to submit documentation in accordance with the Immigration Control and Reform Act of 1986. In addition Choice employees may be required to submit to drug/alcohol testing prior to their first day and during the scope of their employment. Reasonable accommodations will be made available to any applicant who feels they are necessary.

PERSONAL INFORMATION

Name:				Date:	
	<i>Last</i>	<i>First</i>	<i>MI</i>	SS#:	
Present Address:					
	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	
How long have you lived at this address?				Phone:	
Are you at least 18 years old?	Yes	No	Are you legally eligible for employment in the U.S.?	Yes	No

EMPLOYMENT INFORMATION

Position Applying For:				Date available to start:	
Type of employment desired:	Full Time	Part Time	Temporary	Salary desired: \$	per
Are you willing to work overtime, if required?	Yes	No			
Are there any shifts or hours you can't work?	Yes	No	If yes, please identify:		
Have you ever applied at Choice, Inc. before?	Yes	No	If yes, when?		
Have you ever been convicted of any crime other than a minor traffic violation?	Yes	No			
If yes, state date and places where charges occurred:	<i>(Note: answering "Yes" will not automatically disqualify you for employment)</i>				
Have you taken any illegal drugs in the past (30) days?	Yes	No			
Are you presently employed?	Yes	No	If yes, may we contact your present employer?	Yes	No

EDUCATION

	Name and Location of School	Years Completed	Did You Graduate?	Degree Earned Major / Minor
High School			Yes No	
College			Yes No	
Graduate School			Yes No	
Trade, Business or Correspondence School			Yes No	

List any extracurricular activities, awards, scholarships, or clubs that you were involved in which might be related to the position for which you are applying:

EMPLOYMENT EXPERIENCE

Please give accurate, complete full and part time employment record. Start with your present or most recent employer.

Company Name:	Phone #:
Address:	Employed: From To
Name of Supervisor:	Earnings: Start Finish
State job title and responsibilities:	Reason For Leaving:

Company Name:	Phone #:
Address:	Employed: From To
Name of Supervisor:	Earnings: Start Finish
State job title and responsibilities:	Reason For Leaving:

Company Name:	Phone #:
Address:	Employed: From To
Name of Supervisor:	Earnings: Start Finish
State job title and responsibilities:	Reason For Leaving:

Note that all the employers listed above will be contacted unless the applicant indicates differently. Are there any employers above whom you do not wish for us to contact? Yes No

If yes, please indicate employer and reason:

REFERENCES

List below the names of three persons, not related to you, whom you have know for at least one year.

Name	Address	Phone	Business	Years Acquainted

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAN AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.

I hereby reaffirm that I have read the foregoing questions and that my answers to them are true and correct and that I have not misrepresented or withheld any information. I understand that falsification of this information may be cause for immediate dismissal. I further acknowledge that my employment may be terminated, and any offer of employment may be withdrawn without prior notice, at any time by the company. I also understand that my employment is at will. This means that I am free to terminate my employment at any time, for any reason, and the company retains the same right. I understand that any offer of employment may be contingent upon credit and criminal background information. I hereby authorize all references and former employers listed on my employment application to give the company any, and all information concerning my previous employment and any pertinent information they might have, personal or otherwise, and release all parties from any claims, causes of action, or liability from damages that may or could result in furnishing such information to the company.

X _____

Signature

_____ Date